Instructions for ECA members' first-time login or for resetting your password using the "Lost Password" Form

- 1. Upon your first login visit to the For Members section, you will need to set a password for your account. Go to <u>https://eastportcivic.org</u>
- 2. Click on **For Members** in the top navigation, far right.
- 3. Click the **Lost Password?** link and submit the email address associated with your ECA membership.
- 4. A web page will appear with a button that says **Get New Password**.
- Enter your email address in the field that says
 "Username or Email Address." Then click Get New
 Password. You'll be instructed to check your email.

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ОМЕ	ABOUT ECA	WHY JOIN / RENEW	EVENTS	COMMITTEES	WORTHY CAUSES
ost	Passwo	rd			
Plea	se enter your	username or email	address. Yo	ou will receive	a link to create
a ne	w password v	via email.			
a ne	w password v	via email. ail Address *			
a ne	rname or Em	via email. ail Address *	Ent	er vour info	
a ne Use	w password w rname or Em doe OR jdd	via email. ail Address * be@gmail.com ◀	Ent	er your info	



Join Nov | Lost Password?

- 6. You will receive an email with a link to a new password form. The email should be titled "[Eastport Civic Association] Password Reset." If you don't see it, check your spam folder.
- 7. Click the link provided in the email, which will take you to a web form to create your new password.

EA	Eastport Civic Association
	[Eastport Civic Association] Password Reset
	To: jdoe@gmail.com
Some	one has requested a password reset for the following account:
Site N	lame: Eastport Civic Association
Usern	ame: JDoe
If this	was a mistake, ignore this email and nothing will happen.
To res	set your password, visit the following address:
https:	//eastportcivic.org/login/?action=rp&key=123Axghqty&login=JDoe℘_lang=en_US
This r	password reset request originated from the IP address 12,345,678,90

8. After you submit the new password form, the web page will refresh. You can then log in using your email address and new password.

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HOME	ABOUT ECA	WHY JOIN / RENEW	EVENTS	COMMITTEES	WORTHY CAUSES	C				
Log In Your password has successfully been updated. Username or Email Address										
Pass	word			۲	Show Password					
Login with your new password										
🗆 Re	emember Me									
Log In										



A Note About Usernames

Your ECA online username is generated automatically. It will be your first initial & your last name. Usernames cannot be changed. Each time you log in, you can use either your username or the email address associated with your ECA account.